***Hockley County Appraisal District***

***Minutes of Board of Directors Meeting Held on Wednesday, July 13, 2022***

The Hockley County Appraisal District Board of Directors met in regular session at 8:00 in the morning on Wednesday, July 13, 2022, at the Appraisal District Board Room located at 1103 Houston Street in Levelland, Texas.

Present were Chairman, Larry Carter, Buddy Moore, DeEtte Edens, Ty Gregory and Matthew Buxkemper along with staff members Kimberly Rico, Ryan Noland, Roxann Gonzales and Lorie Marquez Chief Appraiser.

Determination of quorum present and the meeting was called to order by Larry Carter.

Ty Gregory gave the invocation and the Board and those present joined in the Pledge of Allegiance.

Motion made by Matthew Buxkemper and seconded by DeEtte Edens to accept the minutes for June 2022 meeting. Motion carried unanimously.

Motion made by Buddy Moore and seconded by DeEtte Edens to approve the financial reports for June 2022 as presented. Motion carried unanimously.

The next action item on the agenda was the 2023 Budget Hearing. The Board began the hearing at 8:17 AM. A 3% salary increase was updated for 2023 Proposed budget. No other questions were asked. There were no citizens or entity personnel present; they ended the hearing at 8:20 AM.

Motion made by DeEtte Edens and seconded by Matthew Buxkemper to approve the 2023 Budget as presented. The Proposed budget reflects the 3% salary increase. Motion carried unanimously

The last action item on the agenda was the Disaster Recovery & Mitigation plan. Lorie discussed the plan and duties that will take place in the event of a disaster. Concerns and questions about the plan and the safety of the staff were asked, along with the need of a form of security for the office. Suggestions were made, Lorie was tasked to get quotes for different forms of security for the office. She will follow up and have more information at the following meeting. A motion made by DeEtte Edens and seconded by Buddy Moore to approve the Disaster Recovery & Mitigation plan. Motion carried unanimously

Lorie explained in office operations how protest hearings went within our office. She mentioned of the 1192 scheduled protest for June only 51 were presented and heard. Single member panel: 3, Telephone: 4, Affidavit: 20, In person: 24. She also stated 5 online protests were filed and of those none showed up. Certification will be done earlier this year and sent to the entities by July 15th.

Motion made by Buddy Moore and seconded by Matthew Buxkemper to adjourn at 8:44 AM. Motion carried unanimously.

DATE: September 13, 2022

*APPROVED*:

*ATTEST*: