***Hockley County Appraisal District***

***Minutes of Board of Directors Meeting Held on Tuesday, June 14th, 2022***

The Hockley County Appraisal District Board of Directors met in regular session at 12:00 in the afternoon on Tuesday, June 14th,2022, at the Appraisal District Board Room located at 1103 Houston Street in Levelland, Tx.

Present were Board Members Larry Carter, Buddy Moore, DeEtte Edens, Ty Gregory, and Matthew Buxkemper along with staff members Ryan Noland, Paula Espinoza and Lorie Marquez, Chief Appraiser.

Determination of quorum present and the meeting was called to order by Larry Carter.

Matthew Buxkemper gave the invocation and the Board and those present joined in the Pledge of Allegiance.

Motion made by Buddy More and seconded by Matthew Buxkemper to accept the minutes from May 2022. Motion carried unanimously.

Motion made by DeEtte Edens and seconded by Matthew Buxkemper to approve the financial reports for May 2022 as presented. Motion carried unanimously.

The next action item on the agenda was the 2022-2023 Reappraisal Hearing. The Board began the hearing at 12:28 PM. Lorie explained how business is handled within the office. The Board discussed concerns and answered questions. There were no citizens or entity personnel present; they ended the hearing at 12:32 PM. Motion made by Matthew Buxkemper and seconded by Ty Gregory to approve the Reappraisal Plan as presented. Motion carried unanimously.

The following action item on the agenda was to Convene into Executive Session to discuss the Chief Appraiser’s Evaluation. The Board began the session at 12:33 PM and ended at 12:47 pm. Evaluations were mailed prior to meeting and returned to Larry Carter. Larry received 5 responses from the members and evaluation was positive. Recommendations were discussed and going forward, the board asked Lorie to expand on social networking with HCAD Taxing Entities and different Boards/Clubs to explain HCAD processes. BOD meetings will now be 8:00 a.m. morning meetings and BOD packets will now be sent out electronically via email.

The next action item on the agenda was to Review the 2023 Budget proposal. Lorie mentioned Health Insurance 14% increase. Contract for Audit decreased. Data Processing increase questioned by Larry Carter. Lorie explained data processing was due to Website updates; notices now have to be published online. Lorie explained she has found someone from another CAD to train Kimberly to do in house, and once she is trained this will save us on future budgets. Ty questioned SB2 Post cards, Lorie explained that these have to be mailed out currently, however we are collecting email addresses to hopefully email in the future. Congress is discussing this as a possibility. Lorie stressed that any overages on the budget will be refunded back to the entities. Larry mentioned salaries, and Board discussed. Lorie included sample within BOD packet. Board reviewed and agreed to 3% salary increase to be approved in July meeting. Proposed Budget to be sent out to Entities following meeting.

The last action item on the agenda was to appoint the Agriculture Advisory Board. Lorie explained that according to the Property Tax Code (Sec. 6.12), AAC members should be appointed to staggered terms of two years. Lorie suggested to re-appoint Ronny Alexander and Bruce Lawrence for a two-year term Beginning Jan 1st, 2022. (Term 2022-2023) Larry Smith is currently serving his second year of his 2-year term. (Term 2021-2022).

Motion made by DeEtte Edens and seconded by Matthew Buxkemper to approve the Agriculture Advisory Board. Motion carried unanimously.

Lorie explained office operations. Board was updated on how many protests have been filed for CAD Appraisers (1255) along with how many telephone protests (56). P&A will handle their own (758). She explained all ARB Hearing processes and the differences between Single Panel vs Full Panel. Next meeting to be held Wednesday, July 13, 2022 at 8:00 a.m. ARB Protest will be held June 23rd, 2022.

Motion made by Buddy Moore and seconded by Ty Gregory to adjourn at 1:19 PM. Motion carried unanimously.

DATE: July 13th, 2022

*APPROVED*:

*ATTEST*: