***Hockley County Appraisal District***

***Minutes of Board of Directors Meeting Held on Tuesday, September 13, 2022***

The Hockley County Appraisal District Board of Directors met in regular session at 8:00 in the morning on Tuesday, September 13, 2022, at the Appraisal District Board Room located at 1103 Houston Street in Levelland, Texas.

Present were Board Members Buddy Moore sitting in as Chairman, Larry Carter was not present. Also present were members Matthew Buxkemper and DeEtte Edens, along with staff members Kimberly Rico, Roxann Gonzales, Paula Espinoza and Lorie Marquez, Chief Appraiser. Also present were citizens Teresa Montemayor and Rebecca McCutchen both from Levelland ISD.

Determination of quorum present and the meeting was called to order by Buddy Moore.

Matthew Buxkemper gave the invocation and the Board and those present joined in the Pledge of Allegiance.

Motion made by DeEtte Edens and seconded by Matthew Buxkemper to accept the minutes for July 2022 meeting. Motion carried unanimously.

Motion made by Matthew Buxkemper and seconded by DeEtte Edens to approve the financial reports for July 2022 as presented. Motion carried unanimously.

Motion made by Matthew Buxkemper and seconded by DeEtte Edens to approve the financial reports for August 2022 as presented. Motion carried unanimously.

The next action item on the agenda was the approval of the 2022 Audit Contract with Doshier, Pickens, & Francis, LLC. Motion made by Matthew Buxkemper and seconded by DeEtte Edens. Motion carried unanimously.

The last action item on the agenda was the approval of the 2023 Holiday Calendar. The board was informed that the calendar included the same holidays as 2022. Motion made by DeEtte Edens and seconded by Matthew Buxkemper to adopt the 2023 Holiday Calendar. Motion carried unanimously.

Lorie presented 2021 School District Property Value Study Invalid Findings letter from the Comptroller’s Office. She went on to explain the invalid findings for three school districts (Anton, Levelland and Smyer). Lorie described the margin of error for the local values concerning these three entities and how the findings may affect the entity. We will be studied again for 2022 due to findings. Harris Govern will be in to do mobile installation for I-pads October 10-14. Roxann and Ryan will begin their field work once they are back from their scheduled conferences, and they will start driving on paper first, so they do not get behind, due to learning curve on I-pads. Lorie re-iterates paper policy & procedures that are currently in place, as well as benefits of I-pad updates coming in October. Certified Value Reports were emailed to all entities mid-July. She also included the Certified Value comparisons for 2021 vs. 2022. Calendar will be re-visited next year to possibly include newer holidays. She explained the Auditor has already given us a time-frame as to when they will be back in for field work, and she is very pleased with them. Buddy asked about P&A purpose and Lorie explains they appraise about 55% of our value, in regards to mineral accounts. Next meeting will be in November.

Motion made by DeEtte Edens and seconded by Matthew Buxkemper to adjourn at 8:21 AM. Motion carried unanimously.

DATE: November 8, 2022

*APPROVED*:

*ATTEST*: