***Hockley County Appraisal District***

***Minutes of Board of Directors Meeting Held on Tuesday, January 11, 2022***

The Hockley County Appraisal District Board of Directors met in regular session at 12:00 in the afternoon on Tuesday, January 11, 2022, at the Appraisal District Board Room located at 1103 Houston Street in Levelland, Texas.

Present were Chairman Larry Carter, Buddy Moore, DeEtte Edens, Matthew Buxkemper, Ty Gregory and Debbie Bramlett, along with staff members Kimberly Rico, Roxann Gonzales Ryan Noland, and Lorie Marquez Chief Appraiser.

Determination of quorum present and the meeting was called to order by Larry Carter.

Larry Carter gave the invocation and the Board and those present joined in the Pledge of Allegiance.

Oath of office was given to all members presented by Lorie Marquez. Each member was then asked to sign the Statement of Elected Officer.

DeEtte Edens nominated Larry Carter to serve as Chairman of the Board seconded by Buddy Moore, Buddy Moore was nominated by DeEtte Edens to serve as Vice Chairman of the Board and this was seconded by

Matthew Buxkemper. Buddy Moore nominated DeEtte Edens to serve as Secretary of the Board and this was

seconded by Larry Carter. Motion carried unanimously.

Motion made by Buddy Moore and seconded by DeEtte Edens to accept the minutes for December 2021 meeting. Motion carried unanimously.

Motion made by Buddy Moore and seconded by DeEtte Edens to approve the financial reports for December 2021 as presented. Motion carried unanimously.

Appointment of ARB members was listed as an action item on the agenda in error, as Judge Pat Phelan holds the responsibility for ARB appointments. No action needed.

The last action item on the agenda was the approval of allocating a surplus of funds to a “committed fund account”. The board agreed to allocate 2021 residual funds into a committed fund for 2022 mapping and device purchase of $44125.10. Motion made by Buddy Moore and seconded by Ty Gregory. Motion carried unanimously.

Updated signature cards for City Bank; removing David Albus and Ronnie Watkins, and adding new comers Ty Gregory and Matthew Buxkemper were signed by all board members and the Chief Appraiser. No action needed.

Lorie welcomed Ty Gregory and Matthew Buxkemper as the newest members to the board. Lorie stated that renditions will be mailed at the end of the month along with Homestead and Agricultural appraisal applications. Lorie also made new members aware of supplements and explained they would be added to an email list to receive supplements monthly, she provided an example from recent supplements 348-349. A COVID-19 policy was presented to the board and in response, Lorie was asked to introduce the policy as an action item at the next meeting.

Motion made by Buddy Moore and seconded by DeEtte Edens to adjourn at 1:11 PM. Motion carried unanimously.

DATE: March 8, 2022

*APPROVED*:

*ATTEST*: